

**Joaquin ISD Transportation  
Extra-Curricular Trip Pay Sheet**

<b>Date of Trip:</b> _____	<b>Vehicle#:</b> _____
<b>Destination:</b> _____	
<b>Group:</b> _____	
<b>Driver:</b> _____	

<b><u>Driving Time</u></b>	
Leave Time: _____	Arrival Time: _____
<b><u>Wait Time</u></b> <i>(n/a for coaches during or after school &amp; n/a for hours during regular school day for employees who work in positions other than bus driving)</i>	
Beginning: _____	Ending: _____
<b><u>Driving Time</u></b>	
Leave Time: _____	Arrival Time: _____
<b>Total Driving Hours:</b> _____	<b>X \$20.00 Bus =</b>
	<b>X \$18.00 Other=</b> _____
<b>Total Wait Time Hours:</b> _____	<b>X \$ 7.25=</b> _____
<b>Total Trip Pay \$</b>	_____

<b><u>Mileage</u></b>	
<b>Beginning Mileage:</b> _____	<b>Ending Mileage:</b> _____

\_\_\_\_\_  
**Driver Signature**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Transportation Director Signature**

\_\_\_\_\_  
**Date**

\*Mileage, Driving Time and Wait Time MUST be recorded in order to be paid for your trip.